



Meeting Minutes

CDMHA BOARD MEETING: Sept 9, 2025, 6:30PM – REMAX ROOM

Present: Traciann Sharp, John Kichinko, Paula Hamilton, Nicole Sansom, Shawna Carrick, Corry Bently, Michael Kichinko, Katie Gravelle, Gareth Holloway, Lorelai Parsons, Krystyna Lazar, Betty Caspersen, Arlene Schweyer,

Regrets : Brent Ferhman, Mark Annett,

Absent: Arli Harrison, Jeannitta Lelievre

Late:

Left Early: Corry Bently, Michael Kichinko

Meeting Chair & Time Keeper: Traciann Sharp, Vice President

Meeting Called to Order @ - 6:34pm

Introduction to Arlene. She will be a voting member.

1. A motion to approve Aug meeting minutes by Betty Caspersen seconded by Lorelai Parsons
2. Motion to approve September agenda by Betty Caspersen and seconded by Lorelai Parsons.
3. Ice Schedulers Report: John – 10min (15m)
 - Deadline for confirming season ice (October - March) is September 15
 - Deadline for confirming tournament ice (Challenge Cup & Jamboree) is September 15
 - Haldimand local league finals will be March 28th 2026.
 - Schedule for the first few weeks of October will be posted once the number of teams are finalized
 - Haldimand LL Scheduling Discussion
 - Haldimand LL Meeting on September 17 - scheduling decisions will be made at this meeting outlining timelines for the upcoming season.
 - U5 Saturdays at 9am, U6 Saturday at 10am, U7 Saturday at 9:30am

4. Registrar's Report: Michael – 5 min (20m)

- U5 – 18 – capped at 20, U6 -22, U7 -39, U8 – 25, U9 -31, U11 – 52 – cap set at 56, U13 -47, U15 -32 – wait list now, U18-42.
- Registration to be opened for development. 16 sessions, at \$240.00
- U11/13 6:30pm and then U8/9 divisions 5:30pm. – 25 cap for each session.
- Development starts Oct 20th. Registration will be open Wed Sept 10th
- Goalie development (Free) will be open Wed Sept 10th U9-U13 – must be registered as a goalie first session will be Oct 8th at 5:30pm its capped at 12 goalies.

5. VP of Local League Report: Traciann – 5 min (25m)

- **LL Coaches:**

U8 - Adam Raven (still need one more)

U9 - Kyle Vandendool and David Skidmore

U11 - Alexis Boehler, Adam Raven and Lucas White

U13 - Jeff Steinbach, Ben Hadcock and Brent Bottenfield

U15 - Matt VanSickle, Tate Oxley

U18 - Kevin French (still need one more)

- **Convenors:**

Tyke - Katie Gravelle

U8 - Betty Casperson

U9 - Gareth Holloway

U11 - Paula Hamilton

U13 - Arlene Schweyer

U15 - Nicole Sanson/Jamie Biggs

U18 - Shawna Carrick

- Drafts will be held as follows with the Convenors present along with myself:

U9 - 21 Sep

U11 - 21 Sep

U13 - 23 Sep

U15 - 26 Sep

U18 - TBD (still waiting on dates from River Kings to determine best options)

- 11 Sep 2025 at 6:30pm will be the mandatory coach meeting. Convenors will be in attendance.
- **Make a motion to accept any teams where there are 2 goalies for the entire season to reimburse half the registration fee at end of season by Traciann seconded by Krystyna Lazar, all in favour.**
- **Traciann would like to put a motion to pilot a volunteer coordinator position for those that want volunteer hours with teams. Someone to coordinate with these people. They would take over the photo day as well. Seconded by Betty Casperson, all in favour.**
- Remove the coach development position

In camera at 7:17pm

Out of camera at 7:30pm

6. Tyke Convenor/Coordinator Report: Katie – 5 min (30m)
 - Jerseys are in hockey office.
7. Convenor Report: Paula, Nicole, Arlene, Shawwna, Betty, Gareth – 5 min (35m)
 - No report
8. Development Convenor Report: Paula Hamilton – 10 min (45m)
 - Registration will be open Wednesday Sept 10th.
 - Certificate of Insurance from Velonosi. Will be sent ASAP.
9. Equipment Manager Report: Corry – 5 min (50m)
 - Pucks and buckets are all ready to go.
 - May require more pylons
 - Need 5 more first aid kits.
10. Coach Development Report: – 5 min (55m)
 - No report
11. Timekeeper: Krystyna – 5 min (1hr)
 - River Kings have increased their wage will to be \$16 per game, \$24 per 90min game.
 - CDMHA current wage is \$15 per game and \$20 per U18 game.
 - **Motion to increase CDMHA wages to match River Kings wages U9-U15 will be \$16 per game, \$20 per U18 game. by Krystyna Lazar seconded by Traciann Sharp, all in favour.**
12. Treasure Report: Betty – 5 min (1hr 5m)
 - Bank account balance as of August 31, 2025, is \$140,887.66
 - A payment of \$2,500.00 is outstanding from the River Kings
 - River Kings still owe for Timekeepers for the following (an email was sent again to Zach Olthof): December 23/24 - January 25/25 \$470.00, February 24 - March 30 \$395.00, May 1 - 9 \$221.00 – **Has now heard back from Zach, he apologizes for the delay.**
 - **Appendix A**
13. Website: Arli – 5 min (1hr 10m)
 - No report
14. Fundraising Committee: Jeanitta – 5 min (1hr 15m)
 - No report

15. Select Teams Update: 5 min (1hr 20min)

- Document was sent out for review on Friday September 5th to the board. We will need to vote on this document. **Motion to accept the Select document for the website by John Kichinko seconded by Traciann Sharp, all in favour.**
- Vote on Logo for Select Jerseys will be deferred to next meeting.

16. Challenge Cup: Krystyna Lazar – 5 min (1hr 25m)

- **Appendix B – Need to vote on budget proposed.**
- To ensure sustainability and continued growth of the Challenge Cup, we propose a modest increase in participation fees to \$1,100 per team/entry. This adjustment reflects rising costs and the fact that fees have not been increased in recent years.
- Currently, Caledonia teams receive a discounted rate but have not been contributing volunteer hours or support in return. To better balance fairness and community contribution, we propose adjusting the fee for Caledonia teams to \$900.00. This still reflects a local discount but recognizes the need for shared responsibility in helping the event run smoothly.
- **Motion to approve proposed budget attached for challenge cup by Krystyna Lazar based on discussed changes seconded by Nicole Sansom. All in favour.**

17. Jamboree : Krystyna Lazar – 5 min (1hr 30m)

- **Appendix C**
- Vote on budget will be deferred to next meeting.
- Discussion on amounts for expenses and what is left over for awards to amend budget.
- Will reach out to Corry regarding vendors.

18. Presidents Report: Mark A – 15 min (1hr 45m)

- None

In camera 8:22pm

Out of Camera 8:41

19. Open Business – 10 min (1hr 55m)

-

20. New Business

-

Defer to Next Meeting

- Goalie discussion regarding registration as 50% discount. To Discuss at AGM
- Vote on Select Jersey logo.

Next Meeting: Oct 6, 2025, 6:30pm – Remax Room

Motion to adjourn by Krystyna Lazar, seconded by Shawna Carrick, all in favour.

Appendix A

Profit and Loss at August
Caledonia and District Minor Hockey Association
May 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4200 Registration	129,496.00
4240 Sponsorships/Donations	1,200.00
4320 Team Extra Ice Payments	440.71
4500 Challenge Cup Tournament	0
4550 Other Expense Challenge Cup	-300.00
Total for 4500 Challenge Cup Tournament	-\$300.00
Total for Income	\$130,836.71
Cost of Goods Sold	
Gross Profit	\$130,836.71
Expenses	
5040 Audit Fees	2,260.00
5050 Bookkeeping Fees	145.02
5060 Awards & Trophies	470.73
5080 Bank Fees	\$218.45
5081 QE Fees	7.35
Total for 5080 Bank Fees	\$225.80
5100 Team Parties	705.00
5200 Ice Rental - Hockey	0
5202 Regular Ice	1,030.17
Total for 5200 Ice Rental - Hockey	\$1,030.17
5260 Office Expense	\$143.31
5270 Website	1,953.76
Total for 5260 Office Expense	\$2,097.07
5280 OMHA Fees	1,805.00
5390 Registration Expense	1,845.13
5460 Timekeepers	210.00
5910 Other Expenses	490.37
Total for Expenses	\$11,284.29
Other Income	
Other Expenses	
Profit	\$119,552.42

Appendix B

2026 Challenge Cup Tournament Budget		
	2026 Actual	2026 Budget
<u>Revenue:</u>		
Tournament Entry Fees		\$32,300.00
CDMHA & Discounted Teams (9 X \$900)	\$	8,100.00
Regular Registration (22 @ \$1,100)	\$	24,200.00
Sponsorship Donations	-	
Vendors		\$ 400.00
Photographer	-	N/A
Room Roster (\$5 per room X _128_ rooms)		\$ 750.00
Miscellaneous	-	
Total Revenue	\$ -	\$ 33,450.00
<u>Expenses:</u>		
Ice Costs		\$ 9,807.00
Referees		\$ 4,950.00
Timekeepers (Cayuga - \$200 / Caledonia - \$1,340)		\$ 1,800.00
OMHA Fee		\$ 500.00
Player Give Away's	-	\$ 700.00
MVP Awards & Shutout Prizes		\$ 600.00
Hats for Champions	-	\$ 1,500.00
Trophies		\$ 100.00
Medals for Champions and Finalists		\$ 1,000.00
Supplies		N/A
Miscellaneous		N/A
MBSports Web Tournament Fee		\$ 300.00
Gamesheet - Gamesheets and Setup		\$ 500.00
Total Expenses		\$ 21,757.00
Net Proceeds		

Appendix C

2026 M.S.M Jamboree / Tournament Budget		
	2026 Actual	2026 Budget
<u>Revenue:</u>		
Tournament Entry Fees		
Tournament Entry Fees		
U7 - (8 team x \$575)		4600
U8 - (8 teams x \$575)		4600
U9 - (8 teams x \$1100)	-	8800
Sponsorship		\$ 1,000.00
Vendors		\$ 400.00
Photographer	-	N/A
Room Roster (\$5 per room X 128_ rooms)		\$ 750.00
Miscellaneous	-	
Total Revenue	\$ -	\$ 20,150.00
<u>Expenses:</u>		
Ice Costs		\$4,798.70
Referees		\$ 4,950.00
Timekeepers		\$ 1,000.00
OMHA Fee		\$ 500.00
Food Tickets for teams	don't know if we will do it	
Jamboree Participant Award U7/U8/U9	looking into this	
MVP Of Game Award U7/U8	looking into this	
MVP Of Game Award U9	looking into this	
Medals for Champions and Finalists U9	looking into this	
Trophies names		\$ 100.00
Supplies		N/A
Miscellaneous		N/A
MBSports Web Tournament Fee		\$ 300.00
Gamesheet - Gamesheets and Setup		\$ 500.00
Total Expenses		\$ 12,148.70
Net Proceeds		